To,

The Principal,

Kendriya Vidyalaya, Arjangarh

New Delhi – 110047

Date: 18 March 2020

**Subject:**Application for leave due to accident

Respected Sir/Mam,

Myself Rohit Lohia, I am a student of class 12th A, Science section. I am writing this application to tell you that yesterday while driving back home, a dog suddenly came in front of my bike and because to save the animal I got disbalance and fall from my bike.

My legs and head got some minor injuries, the doctor has advised me for bed rest for the next 1 week. I know my exams are approaching but I won’t be able to come for the next 1 week. I promise I will continue my classes after my recovery.

I request you to please grant me 7 days of leave from 18 March 2020 to 25 March 2020. I shall be grateful.

Yours Faithfully,

Rohit Lohia

Class – 12th A (Science)

Roll No. – 21

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